

DIVERSITY & INCLUSION DONE RIGHT

TERMS & CONDITIONS

TICKETS

At this stage the maximum number of tickets available are capped at 100 to comply with advice from Department of Health. Should the restrictions ease closer to the forum, extra tickets may be released for purchase.

REFUNDS

Tickets are non-refundable. No refunds will be issued should you be unable to attend or change your mind for any reason. In the event that the forum is cancelled due to COVID restrictions or other factors outside the control of the Organiser, the forum will be postponed and tickets will be held secure for a later date. The Organiser will take all necessary steps practicable to reschedule the forum when permission is granted by health authorities.

COVID-19 PROTOCOLS

To comply with COVID safe regulations, we require all guests to sign in upon arrival using the QR code available. If you are feeling unwell on the day of the forum, we ask you not to attend the forum to ensure that public safety is not compromised. You may wish to gift your ticket to a friend.

SEATS

There are no seat allocations available at this forum. Seats will be taken on first in first served basis. We strongly encourage all guests to allow adequate lead time to sign in and secure a seat.

PARKING

Public car parks are available in the vicinity of the venue, please allow extra time to find a secure car park.

REFRESHMENTS

Light refreshments including tea and coffee will be provided by the organisers, due to the sheer size of the forum, it is not practicable to take individual food orders. The organisers strongly advise those with allergies or any type of intolerance of any kind to refrain from consuming food and beverages at the forum. Any adverse reaction as a result of consuming food at the forum, is solely the responsibility of the guest and the organisers take no responsibility for guest's failure to exercise care.

CHANGES

Notice of any changes will be announced on the webpage of Track C Consulting. Such changes do not constitute a breach of contract by Track C Consulting and do not trigger any liability.

BEHAVIOUR

There is zero tolerance for any forms of discriminatory, unacceptable and inappropriate behaviour or language towards our guests and presenters.

VENUE RULES

All Attendees are required to observe and comply with any safety advice, site signage, and security requirements of the venue. This is an alcohol free forum and no alcoholic beverages are permitted to the forum.

SPEAKERS AND PRESENTERS

It may be necessary for reasons beyond the Organiser's reasonable control to make cancellations, substitutions and alterations to speakers, topics and/or the schedule of the Forum. The Organiser reserves the right to do this at any time.

Views expressed by any third party speakers or presenters at the Forum are their own.

The Organiser does not accept liability for advice given, or views expressed, by any of the speakers at the Forum or in any material provided to Attendees by third parties.

USE OF MATERIAL

Presentations, documentation, materials and content made available to you as a forum attendee are subject to copyright and other rights owned by Track C Consulting or its licensors. All such material is protected by the Copyright Act 1968 (Cth) and other international copyright and intellectual property laws.

You may only use the materials and content for your own private non-commercial use. No part of the materials and content covered by copyright should be copied, reproduced, modified, distributed, transmitted, or republished in any form or by any means without the express written permission of Track C Consulting.

PHOTOGRAPHY

The forum will be photographed for the purposes of marketing and promotion.

PRIVACY

Track C Consulting will collect, store and handle personal information about Attendees (including full name, organisation, and email) in accordance with Track C Consulting's Privacy Policy, the Privacy Act 1988 (Cth) and Australian Privacy Principles (APP).

Personal information collected from Attendees may be used for the purposes for which it is being collected including:

- i) planning the Forum.
- ii) to provide services in connection with the Forum.
- iii) processing and managing registration and associated administration (such as catering) including correspondence. and
- iv) analysis of attendance statistics for evaluation purposes.

Personal information may also be kept on file by Track C Consulting and provided to Track C Consulting for marketing purposes and to enable dissemination about forthcoming conferences, forums and other related goods and services. You may be contacted by email, SMS/MMS, mail, social media and telephone.

An evaluation form will be emailed to all the guests following the forum, your feedback will help us reflect on the forum to plan future forums.